



## LUSU EXECUTIVE COMMITTEE

Minutes of meeting held on **Monday 12 December 2011**

### EX-OFFICIO MEMBERS PRESENT:

Oliver Trumble	Vice President Events & Democracy [Chair]
Matthew Power	Vice President Media & Communications
Matthew Saint	Vice President Equality, Welfare & Diversity
Marc Handley	Vice President Activities
George Gardiner	LUSU President
Alexander Carlin	Vice President Academic

### MEMBERS PRESENT:

Stephen Smith	Fylde College JCR President
Anastasia Rattigan	Bowland College JCR President
Matthew Walker	Cross Campus Officer
Dennis Esch	Cross Campus Officer

### RESERVE MEMBERS PRESENT:

Danny McGuire	Cartmel College Vice President
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### STAFF PRESENT:

Peter Elliott	LUSU Chief Executive Officer
Veronica Longmire	Meetings Administrator

### APOLOGIES:

None received	
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EC.11.452 **MINUTES OF PREVIOUS MEETING** held 5 December [CEO/11/68] approved with no questions raised. There were no matters arising from the minutes.

EC.11.453 **MINUTES FOR INFORMATION**  
No comments were raised to the minutes of Activities Executive Committee [24 November & 2 December], the Elections Sub-Committee [5 December], the Social & Events Group [30 November & 7 December] and the Sugar House Management Group [CEO/11/69].

EC.11.454 **COLLEGE EXTRAVS 201**  
The document submitted was presented by the VP Events & Democracy who stated that a meeting had been held to discuss the process for 2012 events.

It was noted that Furness College would not be in a position to stage its event in the college and considerations were needed regarding the venue. The aim was for the ticket process to coincide with the e-ticket system. There was also to be heavy emphasis on budgets to avoid last minute problems and all colleges would have a cap of £3000.

Comments made included using LUSU events staff for the events, extras themes on web site, the VP Media & Communications to be involved in the publicity drive and the need to obtain further i-pods and torches.

EC.11.455

### CURRENT OFF-CAMPUS HOUSING SITUATION

A draft letter regarding the University's policies regarding student recruitment and its impact on accommodation was tabled and presented by the LUSU President. The meeting was informed that LUSU Council had mandated that such a letter be forward to Professor McKinlay and senior University management. The letter highlighted seven main principles and urged management to:

- ❖ Undertake rigorous consultation to discuss the policy regarding accommodation guarantees and prioritisation of demand and how they are communicated to current and future students.
- ❖ Investigate other campus accommodation options for both the short and long term:  
Whether the Ash House accommodation should be de-commissioned for 2012. If Bowland Tower could be brought back into residences use. Could more residences be commissioned?
- ❖ Liaise with City Planners to encourage more good standard accommodation to be developed within the city. Alongside investigating the possibilities of other University owned accommodation in town.
- ❖ Develop an action plan to tackle issues outlined in point 6.
- ❖ Reconsider admissions targets and in particular consider restricting the numbers of Study Group International students admitted. We recognize that their welfare is important, especially that of minors, and therefore living on campus is preferable but their admissions rates are impacting on other groups' ability to enjoy a campus experience.
- ❖ Provide LUSU with a full and accurate information regarding admissions and related- accommodation demand.

Comments made included the use of ASH, guarantees, Study Groups, Chancellor's Wharf type accommodation, international students, third years. It was pointed out that it was not LUSU's position to recommend specific buildings. The letter was approved and would be forwarded electronically.

**ACTION: LUSU President**

EC.11.456

### SOCIAL REQUESTS / SPONSORSHIP PROPOSALS

A social request for County to go to Mint on 20 January 2012 was submitted. The request was approved on the proviso that the responsible drinking issues was emphasised.

**ACTION: VP Events & Democracy**

EC.11.457

### REPORTS / INFORMATION FROM FULL-TIME EXECUTIVE OFFICERS

VP Activities had nothing to report. However, it was noted that a Space meeting had been held that day.

VP EWD reported that he had attended the Trustee Board meeting, a Training the Trainers workshop, had helped write the letter to the University, and was working on WOC.

VP Academic provided the same information as the VPEWD.

VP Media & Communications stated that a general meeting was taking place on 15 December.

VP Events & Democracy reported that there had been very positive feedback about the Christmas market, although someone had been unhappy there were reindeer. Thanks were passed to everyone involved. He mentioned the general meeting, he was working on WOC and the finishing touches to the concluding day.

LUSU President reported that a business process review of its staff was being conducted by the University, which would include peoples' jobs and potentially affect students, there had also been a meeting to discuss Summer School funding and the role of LUSU, particularly around international partners, the space in the LUSU building was currently under discussion, the Trustee Board had passed the financial regulations and there was a bars financial planning meeting later in the week.

It was clarified that it had been explicitly emphasised that any work undertaken to improve the current LUSU building did not affect LUSU's longer term plan for space.

EC.11.458

#### **REPORT FROM CHIEF EXECUTIVE**

The additional Activities Intern was to continue being advertised until the New Year, there was a survey being organised through NUS re housing and over 1000 replies had been received, the University's push for LUSU to sign a service level agreement had been parked for the duration.

The outgoing officers were all thanked for their input throughout the year.

01 February 2012